

Student Code of Conduct – What is Expected of You

Port School is committed to ensuring a respectful learning environment that is safe, nurturing and inclusive. The Port School Values are our commitment to students and all School community members. The Student Code of Conduct provides a framework that supports these values.

Empowerment	To enable each other to experience thoughts and feelings as valid and important.
Diversity	To welcome, nurture and promote each other's differences.
Growth	To keep the educational development and wellbeing of people at the centre of what we do.
Community	To provide a safe and secure environment that promotes contribution, ownership and mutual respect.

This Code of Conduct outlines the expected standards of student behaviour when on the school grounds, travelling in school vehicles, travelling to and from school, engaging in school-related activities both on and off the school grounds or representing the School. Port School does not tolerate any bullying by any students, staff or visitors to the campus.

Definitions

Bullying

Bullying is an ongoing and deliberate misuse of power through repeated verbal, physical and/or social behaviour that intends to cause physical, social and/or psychological harm. It can involve an individual or a group misusing their power, or perceived power, over one or more persons who feel unable to stop it from happening.

Sexual harassment

Any unwelcome sexual advances or requests for sexual favours, or any conduct related to sex, which interfere with the student's educational performance or creates an intimidating, hostile or offensive environment.

Sexual intimidation

Any behaviour, verbal or non-verbal, which has the effect of subjecting either sex to humiliation, embarrassment or discomfort, because of their gender.

What's Expected of You?

Students have a responsibility to:

- Attend school regularly, arrive on time and go to all timetabled classes.
- Arrive 'fit for school' - physically, mentally and emotionally.
- Uphold Port School's Values at all times.
- Act honestly and with integrity.
- *Not* become involved in activities and behaviours that reflect badly on themselves or others, including the negative use of social media.
- *Not* share any personal information, images (photos), videos and recordings of others.
- Be aware of your own safety and welfare and that of others.
- Do *not* engage in any form of bullying or harassment including physical, verbal and cyber-abuse.
- Respect school property and the personal property of others.
- Comply with the school's policy on acceptable use of ICT.
- Behave appropriately, as per school expectations and guidelines.
- Follow the direction and instructions of all school staff.
- Behave appropriately when travelling to and from school.
- Follow the Port School guidelines for safe travel in school vehicles.
- Comply with the school's 'no mobile phones' policy.
- Contribute positively to the learning environment, by working responsibly and by *not* engaging in behaviours that could interrupt the work or learning opportunities of other students.

- Remain on school grounds during the school day unless otherwise approved by the Student Mentor, Head of Department or the Principal.
- Complete work set by teachers and staff promptly and to the best of your ability and to take full advantage of the educational opportunities offered at Port School.
- Follow the Port School Dress Code.
- Respect the diversity and opinions of others.

What Happens if you Breach the Code?

The consequences of consciously breaking the Code of Conduct will depend on the nature of the breach. Factors which will be considered when deciding what action will be taken include:

- The seriousness of the breach.
- The likelihood of the breach occurring again.
- Whether the student has committed the breach more than once.
- The risk the breach poses to staff, students or any others.

Examples of some of the most inappropriate and unacceptable actions and behaviours, which will not be tolerated within the Port School community include:

- Swearing at a staff member.
- Physical or verbal abuse of students or staff.
- Sexual harassment or intimidation of students or staff.
- Bringing the School or staff members into disrepute.
- Theft, misuse or wilful damage to school property or another person's property.
- Any form of bullying including cyber-bullying of students or staff.
- Being under the influence or using drugs/alcohol on the school campus, on school excursions, when engaging in school-related activities both on and off the school grounds or representing the School.
- Misuse of social media (eg. sexting or sharing of inappropriate images, cyber-bullying, slander campaigns, filming or inciting fights, bringing the School's name into negative light, posting drug or crime-related material on public forums etc.).
- Receiving, taking or sending inappropriate, offensive or explicit text messages, photos or videos.

How Do You Report a Breach of Code?

Port School is committed as a community to support all concerns or complaints of breaches of student or staff conduct. All concerns will be handled in a confidential and sensitive manner.

If you feel that community standards are not being properly or consistently upheld, you should speak as soon as possible the Principal, or to any staff member who you trust and feel comfortable with. If you feel your concerns are not being adequately addressed, the staff member will advocate on your behalf and take your concerns to the Chair of the School Board.

If the complaint or concern is considered to be of a serious criminal nature, the School reserves the right to seek legal advice, report the matter to police and/or other external agencies.

Staff Responsibilities

Staff members are expected to implement the Student Code of Conduct fairly, reasonably and consistently, noting that they have the right to:

- Expect the co-operation of all students.
- Expect they will be able to teach in a safe, orderly and co-operative environment.
- Maintain flexibility in their approach to procedures and organisation within the framework of school policy, balanced alongside consistency of practice.



Staff members have a responsibility to:

- Treat all students fairly and consistently.
- Provide an appropriate range of learning strategies to meet all students' needs.
- Undertake the counselling of students and a pastoral role when appropriate.
- Develop in students an awareness and understanding of school rules.
- Follow the agreed policies and procedures of the School regarding student management.
- Communicate with parents/guardians on matters relating to the educational development and behaviour of their students.

Equal Opportunity and Anti-Discrimination

Port School is committed to equal opportunity and diversity, where the rights of each person are upheld, and everyone is treated with respect, fairness, equality and dignity. The School views all forms of discrimination and harassment within the School's structure, culture, curriculum and working and learning environments as inappropriate.

The Port School Gender and Sexual Diversity Policy outlines the School's commitment to offering a safe, supportive and inclusive environment for all school community members. This policy is available on the School website (www.portschool.wa.edu.au). A copy may also be requested from the main office.

Your Commitment

Enrolment at Port School is conditional upon your agreement to this Student Code of Conduct. Repeated breaches of the Code will result in formal warnings being issued, which may jeopardise your place at the School.

I, _____ confirm that I have read the Student Code of Conduct, and understand what is expected of me. I acknowledge that repeated breaches of this Code could result in my place at Port School being reviewed.

Student's Signature

Date